Best man checklist: the week before the wedding

Use the final week to confirm, not invent. Lock the speech onto cue cards, confirm the rings plan, recheck outfits and travel, confirm the rehearsal, brief the ushers, and put timings and contacts on one sheet you will carry. The day before: charge your phone, check the route, sleep.

Checklist

- [ ] Confirm ceremony and reception timings with the couple or planner.
- [ ] Confirm who holds the rings and when you collect them. See best man rings.
- [ ] Confirm speech order and your slot. See wedding speech order.
- [ ] Message the ushers or groomsmen with call times and dress code.
- [ ] Do a full standing read of the speech with a timer. Cut anything that still trips you.
- [ ] Move the speech onto numbered cue cards. Large type. Toast wording exact. See cue cards.
- [ ] Try on the full outfit: jacket, shoes, cufflinks, tie. Fix gaps now.
- [ ] Print or save a one-page day sheet: timings, venue addresses, taxi numbers, vendor contacts.
- [ ] Confirm transport for the groom’s side to the ceremony.
- [ ] If gifts or cards are your job, buy and wrap them.
- [ ] Charge your phone and a small power bank.
- [ ] Check roadworks, rail strikes and parking for the ceremony route.
- [ ] Attend the rehearsal if there is one. Practise the ring hand-over.
- [ ] Eat a normal meal. Go easy on the drink.
- [ ] Lay out your clothes and put cards, pouch and day sheet in the jacket.
- [ ] Text the groom something calm and useful, not a joke that needs a reply at midnight.

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Duties handbook, planner, wedding-day sheet and pocket carry cards. See bestmanbackup.com/kits/